



Event Host Responsibilities

- Design course map, and have submitted to board by the executive board meeting (last Thursday of the month).
- Provide course maps for racers at the event.
- Draw course map on big white board at the event or have large printout posted on trailer.
- Arrive early to the event (7am, earlier if tire change is necessary)
- Block off parking and spectator area, if necessary. This should be completed from Board approval papers.
- Unload and setup the trailer (except for timing, radio, pa)
- Setup the course. Find V.P. and have safety walkthrough performed as soon as ready.
- Setup the course worker stations. Fire Extinguisher, Red flag, Course station number.
- Host the drivers meeting.
- Fill in for worker positions, if necessary.
- Adjust the number of runs, if necessary.
- Determine Fun run plausibility.
- Load trailer. If you can't stay, you need to find someone to take your position for this.